

Nomination of Organizations to Receive Outreach Contributions of First Unitarian Church

First Unitarian Church of Des Moines shares moneys from its Sunday collections with local non-profit organizations. In 2009, the Social Justice Council adopted the following process and requirements for nominating and selecting the organizations to receive Outreach Collections.

Criteria:

- The organization should be a non-profit corporation with a low administrative overhead cost and should devote most of its resources to providing services.
- The organization's mission should be compatible with the principles of Unitarian Universalism.
- Preference is given to organizations that provide opportunities for volunteer service and/or greater community involvement for the congregation.
- Any active member of the church may nominate one non-profit organization in which that member has an active role, either as a volunteer or employee. The nominating member agrees to serve as a liaison between the church and the nominated organization.

Nomination Process:

1. Complete and submit the nomination information by **Friday, April 30th** and return to **Scott Clair seclair@gmail.com**.
2. The Social Action committee will evaluate each nomination as to its completeness.
3. Each nominated organization will be presented at a Forum in April/May.
4. The nominating member shall make a brief statement at the Annual Meeting in support of the organization. At that time, each church member present will vote for up to two organizations by ballot. The two organizations receiving the most votes will receive the Outreach collection for the following church year beginning in September.

Nomination Form / Questions:

Please contact: **Scott Clair seclair@gmail.com**

Nomination for the First Unitarian Outreach Collection

Please answer each question and provide the following information. Please limit your responses to any given question to no more than half a page per question.

Return this form to **Scott Clair** seclair@gmail.com by **Friday, April 30th**, 2010

Nominating Member: (include contact information) Nominated Organization:

- 1. What is the organization's stated mission?**
- 2. How does the organization carry out that mission?**
- 3. In your opinion, how is this organization's mission compatible with the principles of Unitarian Universalism?**
- 4. What opportunities are available with this organization to provide community involvement such as volunteer work or other community activities for members of First Unitarian Church?**
- 5. Please provide a three (3) sentence summary of the nominated organization to be available at the Annual Meeting**
- 6. Attach documents providing proof that this organization has non-profit status (501c3).**
- 7. Attach a financial statement, annual report or other official document showing the amount and sources of revenue and expenditures for the previous year.**
- 8. What is the nominating member's current involvement with the organization?**
- 9. Is the nominating member willing to serve as a liaison between the church and this organization?**