

Check Signing Operating Policy

October 2, 2019

All checks, drafts, or other order for the payment of money issued in the name of the church shall be signed, physically or digitally, by the Senior Minister, the Director of Finance and Administration, the President of the Board of Trustees, or the Vice-President of the Board of Trustees.

All such checks, drafts, or other orders for payment of funds equal to or exceeding \$1500.00 must be signed, physically or digitally, by no fewer than two of the individuals holding the titles referenced in the above paragraph.