

## **Article II, Executive Limitations - Policy J: Operating Policies**

The Executive Team shall not refrain from maintaining an Operating Policies Manual, which must include, but will not be limited to:

- Building Use/Rental
- Fundraising
- Personnel
- Responsible Behavior
- Safety

***Interpretation:*** The Executive Team is responsible for maintaining a collection of Operating Policies including, but not restricted to, those explicitly named in this or any other Executive Limitation. Additional Operating Policies can arise for situations identified by the Executive Team or to address any Board Policies established outside of the Executive Limitations.

***Monitoring:*** The Executive Team must certify annually that the prescribed Operating Policies exists and where they can be found. If there are instances of noncompliance, the certification must state them and offer justification and plans for remediation.

We report **COMPLIANCE**

**EVIDENCE:** All Operating Policies, but one, can be found on our website at <https://www.ucdsm.org/about/operating-policies/> . The exception is the Personnel Manual, which is included as a separate attachment.

*Adopted 5/25/2010*