

First Unitarian Church of Des Moines
Agenda: Board of Trustees Meeting

Thursday May 20, 2021
Zoom meeting
6:00-8:00 p.m.

Covenant

Let us remember that we are doing the work of the congregation.

Every voice should be heard. Every member is valued.

Be prepared. Read materials. Respect others' time.

Listen carefully. Disagree respectfully/agree to disagree.

Seek out and share all perspectives even when it seems like all are in agreement.

Have a clear purpose and objective for each agenda item.

Each of us is responsible for action items delegated to us.

Respect when a decision has been made, we speak with one voice as a Board.

Everyone has responsibility to own and live the covenant.

(Timekeeper is _____; Process Observer is _____)

Motion to adopt the agenda to include Consent agenda:

6:00-6:02

Approval of Minutes for the April, 2021 meeting.

Chalice Lighting, Reflection, Covenant, Check-ins

6:02-6:15

**As we approach our agenda
let us remember that we are doing the work of the congregation.
When we do the work of this congregation, we touch lives.
When we touch lives, we change the world.
May this chalice flame we now kindle
remind us throughout our meeting
of our ministry and our mission**

Executive and Administrative

6:15-6:25

Amy: Executive Report
Board Questions

Charlie: Dashboards and Financial Report
Board Questions
Budget Monitoring Reports
Other Monitoring Reports

Discussion/Decision items

- 1. Board Committee Reports** **6:25-6:55**
 - Financial Oversight
 - Governance
 - Proposed bylaw changes for Annual Meeting (document attached)
 - Discussion of Ends procedure
 - Nominating
 - Ministerial Review
 - Lens of the Future
 - (Extend charter, discuss membership – see second page of Agenda)

- 2. Miscellaneous reports/updates** **6:55-7:15**
 - Stewardship update
 - Endowment requests (see second page of Agenda)
 - Consideration of Facebook procedures (document attached)
 - Consideration of new job description for Social Media and Executive Support Specialist (document attached)

- 3. New Business** **7:15-7:45**
 - Unsung UU – recognition of groups
 - Reopening plans/vaccinations
 - Formation of Tech Team
 - Formation of Building Team
 - Whole Church Covenant

- 4. From the Congregation**

- 5. On Our Horizon** **7:45-8:00**
 - Annual Meeting
 - GA delegates (currently have 6 of 9)

The charter for the Lens of the Future committee specifies that the committee will be dissolved one year from its inception, unless extended by Board action. The committee does not believe its work will be completed by July 1, and recommends that the charter be extended to Dec. 31, 2021 with the following provisions.

1. The board should appoint two representatives to serve from July 1 to the end of the year. If either of the current board members are not re-appointed, they should be transferred to congregational member status and remain on the committee.
2. All current committee members should be given the opportunity to be re-appointed to serve from July 1 to the end of the year.
3. Appoint new members if needed to maintain at least 9 members total.
4. Increase the total number of persons on the committee if necessary to accommodate (1) and (2).

Let me know if the Board has any questions or would like additional information to consider this recommendation.

FIRST DRAFT

Motions regarding capital improvements using endowment funds
For consideration by Board to submit to UCDSM annual meeting on June 6, 2021

MOTION 1

Be it resolved that the Congregation approve transfer of \$60,000 from the endowment fund to a restricted operating fund to be used for replacement of the lift system at the church.

MOTION 2

Be it resolved that the Congregation approve transfer \$40,000 from the endowment fund to a restricted operating fund to be used for planning services associated with potential church kitchen improvements as approved by the appointed kitchen planning committee and the Board, and the remaining balance to be held in the restricted account for future use in kitchen-related improvements subject to prior approval of a specific plan for kitchen improvements being submitted to and approved by the Board and the Congregation.