

**First Unitarian Church of Des Moines**  
Tentative Agenda: Board of Trustees Meeting

**Thursday August 19, 2021**  
**Zoom meeting**  
**6:00-8:00 p.m.**

***Board of Trustees 2020-2021 Covenant***

*Let us remember that we are doing the work of the congregation.*

*Every voice should be heard. Every member is valued. Be prepared. Read materials. Respect others' time.*

*Listen carefully. Disagree respectfully/agree to disagree.*

*Seek out and share all perspectives even when it seems like all are in agreement.*

*Have a clear purpose and objective for each agenda item.*

*Each of us is responsible for action items delegated to us.*

*Respect when a decision has been made, we speak with one voice as a Board.*

*Everyone has responsibility to own and live the covenant.*

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**Chalice Lighting, Reflection on the covenant** **6:00**

*As we approach our agenda let us remember that we are doing the work of the congregation.  
When we do the work of this congregation, we touch lives. When we touch lives, we change the world.  
May the chalice flame we kindle remind us throughout our meeting of our ministry and our mission.*

**Timekeeper & Process Observer appointments, adopt agenda, approve minutes** **6:02**

**Personal check-ins** **6:05**

**Executive and Administrative reports—For discussion, no motion needed** **6:20**

Executive Report by Rev. Shaw

Dashboards and Financial Report by DFA Lewis

Board Questions

Budget Monitoring Reports

Other Monitoring Reports

**Additional Discussion items—decisions may be requested**

**1. Committee, team and task force reports** **6:40**

- a. Lens of the Future—Al Powers
- b. Kitchen Planning Committee—Ann Mowery
- c. Stewardship team—Liz Bredeson

- 2. **New Business** **7:20**
  - a. Review of roles of senior minister and board as expressed in current contracts and policies—focus area: HR issues
  
- 3. **From the Congregation** **7:50**
  
- 4. **Announcements** **7:55**
  - a. Next board meeting Sept. 16—NO MEETING on Sept. 2
  
- 5. **Additional Business, if any/closing words/extinguish chalice/adjourn** **8:00**