

**First Unitarian Church of Des Moines
Tentative Agenda: Board of Trustees SPECIAL Meeting**

Thursday September 30, 2021

Zoom meeting

6:00 p.m.

Board of Trustees 2020-2021 Covenant

Let us remember that we are doing the work of the congregation.

Every voice should be heard. Every member is valued. Be prepared. Read materials. Respect others' time.

Listen carefully. Disagree respectfully/agree to disagree.

Seek out and share all perspectives even when it seems like all are in agreement.

Have a clear purpose and objective for each agenda item.

Each of us is responsible for action items delegated to us.

Respect when a decision has been made, we speak with one voice as a Board.

Everyone has responsibility to own and live the covenant.

Convene Meeting, attendance taken—Greg Nichols, Fern Stewart **6:00**

Chalice Lighting, Reflection on the covenant—LeeAnn Back **6:02**

*As we approach our agenda let us remember that we are doing the work of the congregation.
When we do the work of this congregation, we touch lives. When we touch lives, we change the world.
May the chalice flame we kindle remind us throughout our meeting of our ministry and our mission.*

Timekeeper & Process Observer appointments—Greg Nichols **6:04**

Personal check-ins—board members and staff **6:05**

Approve minutes from past meetings—Fern Stewart **6:15**

Executive and Administrative reports—verbal updates Rev. Shaw, DFA Lewis **6:20**

Committee and Task Force reports/updates—if any submitted **6:30**

Consideration of Draft Policies for In-Person Meetings/Events—action item	6:35
Additional announcements, items from Congregation members	7:20
a. Ad-hoc Technology committee formation—Greg Nichols, verbal	
b. Next board meetings-- October 7, October 21	
c. Others from the board, staff, or members	
Closing words/extinguish chalice—LeeAnn Back	7:25
Adjournment	7:30