

**First Unitarian Church of Des Moines
Revised Tentative Agenda: Board of Trustees Meeting**

**Thursday December 16, 2021
Zoom meeting
6:00 p.m.**

Board of Trustees 2020-2021 Covenant

Let us remember that we are doing the work of the congregation.

Every voice should be heard. Every member is valued. Be prepared. Read materials. Respect others' time.

Listen carefully. Disagree respectfully/agree to disagree.

Seek out and share all perspectives even when it seems like all are in agreement.

Have a clear purpose and objective for each agenda item.

Each of us is responsible for action items delegated to us.

Respect when a decision has been made, we speak with one voice as a Board.

Everyone has responsibility to own and live the covenant.

Convene Meeting, attendance taken—Greg Nichols, Fern Stewart **6:00**

Chalice Lighting, Reflection on the covenant—LeeAnn Back **6:02**

*As we approach our agenda let us remember that we are doing the work of the congregation.
When we do the work of this congregation, we touch lives. When we touch lives, we change the world.
May the chalice flame we kindle remind us throughout our meeting of our ministry and our mission.*

Timekeeper & Process Observer appointments, adopt agenda, approve minutes **6:04**

Personal check-ins—board members and staff **6:06**

Executive and Administrative reports—For discussion, no motion needed **6:20**

Executive Report by Rev. Shaw

Dashboards and Financial Report by DFA Lewis

Board Questions

Budget Monitoring Reports

Other Monitoring Reports

From the Congregation	6:40
a. Griffin Hall correspondence from Deidre Fudge	
b. Other items, if submitted timely in advance of meeting	
Committee, team and task force reports	6:45
a. Endowment—Deidre Fudge/Jean Rommes	
b. Governance—Bill Brauch	
c. Financial Oversight—Barb Royal	
d. Human Resources—Reba Eagles	
e. Others, if requested	
New Business	7:00
a. Kitchen committee report/recommendations—Ann Mowery	
b. Set tentative date/time for special congregational meeting	
Announcements—next board meetings—January 6, January 20	7:55
Closing words/extinguish chalice—LeeAnn Back	7:57
Adjournment	8:00