

**First Unitarian Church of Des Moines
Tentative Agenda: Board of Trustees Meeting**

**Thursday January 6, 2022
Zoom meeting
6:00 p.m.**

Board of Trustees 2020-2022 Covenant

Let us remember that we are doing the work of the congregation.

Every voice should be heard. Every member is valued. Be prepared. Read materials. Respect others' time.

Listen carefully. Disagree respectfully/agree to disagree.

Seek out and share all perspectives even when it seems like all are in agreement.

Have a clear purpose and objective for each agenda item.

Each of us is responsible for action items delegated to us.

Respect when a decision has been made, we speak with one voice as a Board.

Everyone has responsibility to own and live the covenant.

Convene Meeting, attendance taken—Greg Nichols, Fern Stewart 6:00

Chalice Lighting, Reflection on the covenant—LeeAnn Back 6:02

*As we approach our agenda let us remember that we are doing the work of the congregation.
When we do the work of this congregation, we touch lives. When we touch lives, we change the world.
May the chalice flame we kindle remind us throughout our meeting of our ministry and our mission.*

Timekeeper & Process Observer appointments, adopt agenda, approve minutes* 6:04

Personal check-ins—board members and staff 6:06

Executive Updates—Rev. Shaw 6:20

- **Recent services and programs updates**
- **Upcoming services and programs updates**
- **Griffin Hall/gallery update**
- **Future church for younger members discussion**
- **Staff updates**

Presidents Report/New Business--Greg Nichols	6:40
<ul style="list-style-type: none"> • Jan. 30 congregational meeting planning update <ul style="list-style-type: none"> ○ Zoom remote format with an in-church connection as well ○ Ratify Barb Royal appointment as moderator* ○ Motion needed to modify start time to 11:30 AM* • Board of Trustees vacancy due to Sara Jensen resignation <ul style="list-style-type: none"> ○ Ratify appointment to board vacancy through June 30* ○ Ratify appointment to vacancy on Financial Oversight Committee* • Discussion/decision on any desired additional temporary virus mitigation measures to add to congregational policies on in-person gatherings* 	
Human Resources Committee report—Reba Eagles	7:20
<ul style="list-style-type: none"> • Update on ongoing policy and job description work • Power Church review • Preliminary staffing positions in draft budget for next church year 	
Announcements—next board meeting—Thursday January 20	7:50
Closing words/extinguish chalice—LeeAnn Back	7:55
Adjournment	8:00