

**First Unitarian Church of Des Moines
Tentative Agenda: Board of Trustees Meeting**

**Thursday January 20, 2022
Zoom meeting
6:00 p.m.**

Board of Trustees 2020-2022 Covenant

Let us remember that we are doing the work of the congregation.

Every voice should be heard. Every member is valued. Be prepared. Read materials. Respect others' time.

Listen carefully. Disagree respectfully/agree to disagree.

Seek out and share all perspectives even when it seems like all are in agreement.

Have a clear purpose and objective for each agenda item.

Each of us is responsible for action items delegated to us.

Respect when a decision has been made, we speak with one voice as a Board.

Everyone has responsibility to own and live the covenant.

Convene Meeting, attendance taken—Greg Nichols, Fern Stewart 6:00

Chalice Lighting, Reflection on the covenant—LeeAnn Back 6:02

*As we approach our agenda let us remember that we are doing the work of the congregation.
When we do the work of this congregation, we touch lives. When we touch lives, we change the world.
May the chalice flame we kindle remind us throughout our meeting of our ministry and our mission.*

Timekeeper & Process Observer appointments, adopt agenda, approve minutes* 6:04

Personal check-ins—board members and staff 6:06

Executive and Administrative reports—For discussion, no motion needed 6:20

Executive Report by Rev. Shaw

Dashboards and Financial Report by DFA Lewis

Board Questions

Budget Monitoring Reports

Other Monitoring Reports

Committee, team and task force reports	6:50
<ul style="list-style-type: none"> a. Congregational meeting plans/needs—Barb Royal, Bill Brauch b. Kitchen Committee—Ann Mowery c. Financial Oversight—Barb Royal d. Governance—Bill Brauch (note: attached documents) e. Human Resources—Reba Eagles f. Others, if requested 	
Additional business	7:40
<ul style="list-style-type: none"> a. Remote-only service deadline—extend to 2/7—Greg Nichols b. Other business items received from board, staff, or congregants, if any 	
Announcements—next board meeting—Thursday February 3	7:50
Closing words/extinguish chalice—LeeAnn Back	7:55
Adjournment	8:00