

**First Unitarian Church of Des Moines
Tentative Agenda: Board of Trustees Meeting**

**Thursday February 3, 2022
Zoom meeting
6:00 p.m.**

Board of Trustees 2020-2022 Covenant

Let us remember that we are doing the work of the congregation.

Every voice should be heard. Every member is valued. Be prepared. Read materials. Respect others' time.

Listen carefully. Disagree respectfully/agree to disagree.

Seek out and share all perspectives even when it seems like all are in agreement.

Have a clear purpose and objective for each agenda item.

Each of us is responsible for action items delegated to us.

Respect when a decision has been made, we speak with one voice as a Board.

Everyone has responsibility to own and live the covenant.

Convene Meeting, attendance taken—Greg Nichols, Fern Stewart 6:00

Chalice Lighting, Reflection on the covenant—Patty Notch 6:02

*As we approach our agenda let us remember that we are doing the work of the congregation.
When we do the work of this congregation, we touch lives. When we touch lives, we change the world.
May the chalice flame we kindle remind us throughout our meeting of our ministry and our mission.*

Timekeeper & Process Observer appointments, approve minutes* 6:04

Personal check-ins—board members and staff 6:06

Executive Updates—Rev. Shaw 6:20

- **Feedback from budget listening sessions/next steps**
- **Update on February Sunday services/Senior Minister time off**
- **Other reports**

Kitchen Committee report/recommendations*—Ann Mowery 6:40

New Business—Greg Nichols 7:00

- **Discussion/decision on in-person activities post February 7***
- **Forward planning re: governance report on “annual goals” process and ratification of Crystal Loving to replace Sara Jensen on committee***

- **Other items brought forward from board, staff, congregants**

Human Resources Committee report—Reba Eagles **7:30**

- **Update on committee activities**

Announcements

- **Next board meeting—Thursday February 17** **7:40**
 - **Anticipated agenda includes:**
 - **Discussion/decision on annual goals process and draft questions**
 - **Capital improvements planning: kitchen and ADA projects**
 - **Monthly financial data and reviews**
- **Others as requested**

Closing words/extinguish chalice—Patty Notch **7:45**

Adjournment **7:50**