Congregational Life Committee Charter

CONGREGATIONAL LIFE COMMITTEE CHARTER
The Congregational Life Committee is a standing board committee of UCDSM.

MISSION
To support the membership coordinator in creating meaningful connections between potential, new, and existing church members by creating opportunities for engagement with the church community.

• Greet and engage visitors
• Induct new members – conduct classes and ceremony to welcome them
• Connect new and existing members with groups/resources
• Maintain connections between existing members of the congregation

LEADERSHIP
Members will elect an official chairperson by majority vote.

MEMBERSHIP
The CLC will maintain a group of 4-6 members appointed by the board to one year terms to assist with various tasks of the group.

ACTIVITIES, DUTIES, RESPONSIBILITIES
- Greeting/Ushering/Hospitality Teams
  o Recruit and support team leads for weekly duties
  o Provide guidelines/SOP for each role
- Visitor Engagement
  o Yellow sheets collected/logged
  o Initial/Follow-Up Contact with visitors
  o Answer questions, provide information to prospective members
- New Member Process
  o Connect to existing groups and resources
    ▪ New member meetups
    ▪ Mixers with existing members
  o Schedule UU & U class
  o Add New Members
    ▪ Sign the book
    ▪ Nametag
    ▪ New member ceremony
  o Add to Stewardship process
- Ongoing Member Engagement
  o Host congregational life events
- Support members interested in organizing events
- Maintain contact with non-engaged members

**MEETINGS**
The CLC will meet regularly but no less than one time per month.