

# First Unitarian Church of Des Moines

## Agenda: Board of Trustees Meeting

Tuesday, December 19<sup>th</sup> 6:00PM

Stonewall Conference Room / Virtual Access via Zoom

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| <b>1) Convene Meeting</b>  | <b>6:00</b> |
| a) Chalice Lighting  |             |
| b) Reading   |             |
| c) Covenant:   |             |
| <i>Let us remember that we are doing the work of the congregation.</i>                   |             |
| <i>Every voice should be heard. Every member is valued. Be prepared. Read materials.</i> |             |
| <i>Respect others' time.</i>   |             |
| <i>Listen carefully. Disagree respectfully/agree to disagree.</i>                        |             |
| <i>Seek out and share all perspectives even when it seems like all are in agreement.</i> |             |
| <i>Have a clear purpose and objective for each agenda item.</i>                          |             |
| <i>Each of us is responsible for action items delegated to us.</i>                       |             |
| <i>Respect when a decision has been made, we speak with one voice as a Board.</i>        |             |
| <i>Everyone has responsibility to own and live the covenant.</i>                         |             |
| d) Board Goals (2022-2023):  |             |
| <i>Building Community</i>  |             |
| <i>Stewarding Resources</i>  |             |
| <i>Engaging our Congregation</i>   |             |
| e) Timekeeper & Process Observer Appointments  |             |
| <b>2) Check-In</b>   | <b>6:10</b> |
| <b>3) Public Comment</b>   | <b>6:20</b> |
| <b>4) Consent Agenda</b>   | <b>6:35</b> |
| a) Approval of Board Minutes   |             |
| b) Committee Reports Received  |             |
| <b>5) Minister's Report</b>  | <b>6:40</b> |
| <b>6) DFA Report</b>   | <b>6:55</b> |
| <b>7) New Business</b>   | <b>7:05</b> |
| a) Building Use Policy: Updated  |             |
| b) Committee Appointment:  |             |
| i) HR – Heidi Lackmann   |             |
| c) BOT Covenant Edits  |             |
| d) Absentee Board Member – Policy Recommendations  |             |
| e) Kudos   |             |
| f) Other New Business  |             |
| <b>8) Announcements</b>  | <b>7:45</b> |
| a) Next Meeting: <b>Tuesday</b> , January 16 <sup>th</sup> 6:00 PM                       |             |
| b) Coffee with the Board: Sunday, December 31st 8:30 AM                                  |             |
| c) Other Announcements   |             |

**9) Closing**

**7:55**

- a) Reading
- b) Extinguish Chalice
- c) Adjournment