

SERVING ON THE SEARCH COMMITTEE

We need search committee members to devote their entire church attention to this committee for one full year. The Ministerial Search Committee (MSC) will have a diverse set of skills. The members will: Demonstrate a capacity to work well within the committee and with the broader congregation, have a record of responsible participation and leadership with the congregation, show a willingness to learn our history and accurately portray it, and serve the **entire** congregation.

A full year of commitment is needed. The MSC will:

Summer 2024	After the election at the annual meeting on June 9, a hold a retreat in July or August with the UUA Regional staff and begin preparations.
Fall 2024	Conduct surveys and focus groups, reflect & integrate findings, and prepare the congregational record that is sent to applicants, and update the webpage of the congregation and update all social media to accurately portray us.
January 2025	Evaluate applicants, determine whom to interview, conduct interviews and reference checks, and narrow list of applicants down to 3 pre-candidates.
February/March 2025	Devote three full weekends within a seven-week period with the 3 pre-candidates - interviews, social time, a tour of the church building, and travel to see pre-candidates preach in other congregations.
March 2025	Select the candidate. Plan for candidate week.
April 2025	Help with candidate week at First Unitarian which culminates in a vote by the congregation to call the new settled Senior Minister.

For more information

See our [FAQ](#) or consult the [UUA Settlement Handbook](#)

Questions?

Email us at BoardofTrustees@ucdsm.org or

Contact any of your board members:

LeeAnn Back, Kevin Boeckholt, Jeremy Guenther, Heidi Lackmann,
Crystal Loving, Natalie Mason, Walter Pearson, Kathryn Sutton