

**First Unitarian Church of Des Moines**  
**Agenda: Board of Trustees Meeting**  
**Tuesday September 17, 2024, 6:00PM**  
**Virtual Access via Zoom**

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| 1) Convene Meeting   | 6:00 |
| a) Chalice Lighting/Covenant:  |      |
| <p>Let us remember we are doing the work of the congregation,<br/>and it is our privilege to serve.<br/>Every voice should be heard. Every member is valued.<br/>Seek out and share all perspectives<br/>even when it seems like all are in agreement.<br/>Listen carefully. Disagree respectfully or agree to disagree.<br/>Respect that when a decision has been made,<br/>we speak with one voice as a Board.<br/>Be present. Be prepared. Read materials. Respect others' time.<br/>Have a clear purpose and objective for each agenda item.<br/>Each of us is responsible for action items delegated to us.<br/>Each of us has the responsibility to own and live the covenant.</p> |      |
| b) Board Goals: Building Community, Stewarding Resources, Engaging our<br>Congregation   |      |
| c) Board Objectives: Support MSC, Building Improvements, Covenant<br>Implementation  |      |
| d) Timekeeper & Process Observer Appointments  |      |
| 2) Check-in  | 6:05 |
| 3) Public Comment  | 6:15 |
| 4) Consent Agenda  |      |
| a) Approval of Board Minutes   |      |
| b) Committee Reports Received  |      |
| 5) Minister's Report   | 6:30 |
| 6) Administrator's Report  | 6:45 |
| 7) Finance Report  | 7:00 |
| 8) New Business  | 7:15 |
| a) Unitarian Universalist Organizations Retirement Plan  |      |
| b) FOC New Members   |      |
| c) Community Faire   |      |

- d) Coffee with the Board
  - e) Building Improvements Campaign
  - f) Other New Business
- 9) Check-Out/Assignments 7:45
- 10) Announcements 7:55
- a) Next Board Meeting: Tuesday, October 15th, 6:00 PM
  - b) Coffee with the Board Sunday 10/6
- 11) Closing 7:58
- a) Extinguish Chalice
  - a) Adjournment