

**First Unitarian Church of Des Moines**  
**Agenda: Board of Trustees Meeting**  
**Tuesday November 19th, 2024, 6:00PM**  
**Virtual Access via Zoom**

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| 1) Convene Meeting   | 6:00 |
| a) Chalice Lighting/Covenant:  |      |
| Let us remember we are doing the work of the congregation,<br>and it is our privilege to serve.<br>Every voice should be heard. Every member is valued.<br>Seek out and share all perspectives<br>even when it seems like all are in agreement.<br>Listen carefully. Disagree respectfully or agree to disagree.<br>Respect that when a decision has been made,<br>we speak with one voice as a Board.<br>Be present. Be prepared. Read materials. Respect others' time.<br>Have a clear purpose and objective for each agenda item.<br>Each of us is responsible for action items delegated to us.<br>Each of us has the responsibility to own and live the covenant. |      |
| b) Board Goals: Building Community, Stewarding Resources, Engaging our<br>Congregation   |      |
| c) Board Objectives: Support MSC, Capital Campaign, Covenant Adoption  |      |
| d) Timekeeper & Process Observer Appointments  |      |
| 2) Check-in  | 6:05 |
| 3) Public Comment  | 6:15 |
| 4) Consent Agenda  |      |
| a) Approval of Board Minutes   |      |
| b) Committee Reports Received  |      |
| 5) Minister's Report   | 6:30 |
| 6) Administrator's Report  | 6:45 |
| 7) Finance Report  | 7:00 |
| 8) New Business  | 7:15 |
| a) Ministerial Negotiating Committee Contract  |      |
| b) Conflict Reconciliation Policy  |      |
| c) Congregational Record Review  |      |

- d) Ministerial Review
  - e) Capital Campaign Update
  - f) Other New Business
- 9) Check-Out/Assignments 7:55
- 10) Announcements 7:55
- a) **Next Board Meeting: Tuesday, December 17th, 6:00 PM**
  - b) **Coffee with the Board Sunday December 1st after Service in Stonewall**
  - c) **Break Barriers Build Beliefs workshop Saturday December 7<sup>th</sup> 9-2:30**  
**all BOT members strongly encouraged to attend!**
- 11) Closing 7:58
- a) Extinguish Chalice
  - b) Adjournment