In attendance (all via Zoom):
Board Members: Sue Huber, Scott Clair, Mike Lauer, Patty Notch, Heidi Mannetter, Sarah Jensen, Andrea LeMeuse, Greg Nichols, Fern Stewart, Rev. Amy Shaw
Staff: Charles Lewis, Director of Finance and Administration
Timekeeper: ?
Process Observer: ?
(Several church members also participated.)

The meeting was called to order at 6:00 p.m. by Board President Patty Notch. New members were welcomed. Scott Clair moved adoption of the agenda, including the consent agenda approving the June Board Meeting Minutes as published on the church website. The motion was seconded and adopted via voice mail vote. The chalice was presented and a reflection was provided.

Executive and Administrative Items
Rev. Shaw

Financials and Dashboard
Charles Lewis submitted a written financial report. It is posted on the church website.

Discussion/Decision Items

1. Elect New Officers:
Greg Nichols was elected to serve as Vice President and Fern Stewart was elected to serve as Secretary. There may have been some promises made regarding cookies.

2. Wake Now our Vision Report:
Margaret Schultz stated a letter had been prepared for the Intercom regarding the Wake Now Our Vision matching gift program. At the last Board meeting concern was expressed as none of the matching funds we received from the program were for the account of the Endowment Fund even though some donors had stated that their legacy gift was to the Endowment and therefore the match should go to the Endowment. There had been misinformation that had been provided as the match was to be paid in unrestricted funds only to the designated UU Organizations on the form - as the Endowment Fund is not a separate organization it would not receive the match.

3. Reopening Activities Report – First UU Pandemic Assessment and Response Committee:
Al Powers reviewed the recommended policy for use of church building and grounds and in-person gatherings. Board members thanked him and the committee for the well thought out recommendations. The Board discussed each of the five recommendations individually.

Recommendation 1: The church building and grounds are closed for all access and uses, except as follows: The Board supported the current suspension of policies due to the pandemic and had no changes
Recommendation 2: Small groups are allowed to gather for in-person activities, either on the church grounds or in other public or private spaces, subject to the following restrictions.

It was moved by Scott Clair, seconded by Sue Huber to make the following changes:

- 2. Small groups are allowed to gather at their own risk for in-person activities, either on church grounds or in other public or private spaces, subject to the following restrictions.
- 2e. Mask use is required. (self provided) is highly recommended. Group decision may allow for mask removal if physical distance of at least 6 feet is maintained and all members are comfortable.

Following discussion the motion was amended to include:

- Removal of the term Policy and replace with Procedures in the document
- 2a. All gatherings must be held outdoors in the open air and isolated as far as practical from other persons, with at least 6 feet recommended distancing at all times - a minimum 6 feet distance and required CDC recommendations.

The motion was adopted via voice vote.

Recommendation 3: Groups meeting on the church grounds may access the building with the following restrictions.

The board had ample discussion on the repercussions of opening the building. It was moved by Greg Nichols, seconded by Sara Jensen to table action on Recommendation 3. Discussion included additional air flow to rest rooms. The motion was adopted via voice vote.

Recommendation 4: Requests for building access or activities not covered by the above statements should be addressed to Rev. Amy Shaw and the president of the Board of Trustees. Rev. Shaw will provide their recommendation to the Board for action on the request. The Board will act on the request in a timely manner, and Rev. Shaw will notify the requesting party of the Board’s decision.

It was moved by Grey Nichols, seconded by Andrea LeMeuse to add:

- 4. Requests for building access or activities not covered by the above statements should be addressed to Rev. Amy Shaw, the president of the Board of Trustees and First UU Pandemic Assessment and Response Committee. Rev. Shaw will provide their recommendation to the Board for action on the request. The Board will act on the request in a timely manner, and Rev. Shaw will notify the requesting party of the Boards decision. The building to quarantine for five days after the event.

The motion was adopted via voice vote.

Recommendation 5: This policy may be modified at any time and will be reviewed and updated regularly. It was moved by Scott Clair, seconded by Mike Lauer to approve. The motion was adopted via voice vote.

4. Petition to rename Channing Hall

Deidre Fudge presented a petition signed by fifty members requesting the renaming of Channing Hall to honor Edna and Stanley Griffin 50 year plus members of the church. She provided a brief review of the history and dedication they provided to the community. A renaming ceremony would be held at a later date which would include the Griffin family members. A portrait of Edna Griffin will be donated by Harvey Harrison. It was moved by Scott Clair, seconded by Greg Nichols to approve the name change proposal. Motion was adopted via voice vote.
5. **Budget Plan for next 3 months**
Sara Jensen explained the Finance Oversight Committee was looking into the plan. Discussion included the need to recognize the fundamental chance that the church may not open until June 2021. If that changes, the budget would be complicated as we are not aware of what costs of opening and staying open post pandemic. It was moved by Scott Clair, seconded by Sue Hueber to present the proposed budget July 1, 2021 with overview information for a virtual church and physical church.

Discussion included the need to provide informational meetings via Zoom regarding the budget. It was also noted that appointments to the Financial Oversight Committee at the July 23, 2020 board meeting. Motion was adopted via voice mail.

6. **Plan Board Retreat/Orientation in August**
The Board retreat would be scheduled in August, approximately 2 hours, with topics to include a review of Policy Governance. Patty Notch will send out a Doodle Poll to set the best date for all members.

7. **Discussion of Rev. Amy's Contract – Start up provisions**
Rev. Amy Shaw explained the process of the start up provisions. She explained Michael and Lisa had provided an excellent support in the process. She indicated there were no problems and we had met the burden, we did well.

8. **Executive Session**
It was moved by Sue Hueber, seconded by Scott Clair to enter Executive Session at 8:20 p.m. Motion was adopted via voice mail.

It was moved by Scott Clair, seconded by Mike Lauer to exit Executive Session at 8:33 p.m. Motion was adopted via voice mail.

9. **Thank you and Welcome**
Patty Notch welcomed the new members and thanked the board for their time,

**Recap-Assign or confirm action items**

**Polk County Election Office Request to use church as Polling location.** It was moved by Scott Clair, seconded by Sara Jensen to accept the First UU Pandemic Assessent and Response Committee's recommendation to allow Polk County Election Office to use the church facilities as a polling place provided cleaning and ionization procedures were completed. Motion was adopted via voice mail.

The meeting was adjourned at 8:40 p.m. (Submitted by Fern Stewart, Secretary)